

## **Before You Look for Images for Your Digital Story**

You will be working from more than one computer so you must save everything to your folder on the network (eb or ak07)

**DO NOT SAVE TO MY DOCUMENT OR MY PICTURES!!!!**

Go to your folder (**U:\6<sup>th</sup> Grade\your username**) and create a new folder called **Digital Story Files**

*This is the folder you will save all of your documents, images, sounds and your final project in.*

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### **To save images:**

Right click on the image  
Choose Save Picture As...  
Navigate to your folder  
Give the image a name you will remember (BenFranklin or kite)  
Click Save

### **To save sounds:**

Right click the sound link  
Choose Save Target As...  
Navigate to your folder  
Give the sound a name you will remember  
Click Save